

Minutes February 16, 2016
Edward U. Demmer Memorial Library
Library Board of Trustees Meeting

Trustee Attendance: Steve Garbowicz, Paul Kaiser, Catherine Marshall, Kathleen Olkowski, Vicki Reuling, Laura Wipperman

Absent: Dianna Blicharz

Other Attendees: Erica Brewster, Janet Dixon, Ken Klein

Vicki Reuling called the meeting to order at 4:30 p.m.

Agenda:

Motion by Laura Wipperman, seconded by Paul Kaiser, to approve the agenda in any order. All ayes, motion carried.

Approval of Minutes: Motion by Laura, seconded by Catherine Marshall, to approve the minutes of the January 19, 2016 regular meeting as presented. All ayes, motion carried. Motion by Paul, seconded by Steve Garbowicz, to approve the minutes of the January 26, 2016 special meeting as presented. All ayes, motion carried.

Correspondence:

Committee Reports:

Friends of the Demmer Library: The Friends held their book sale on January 23; the next book sale will be February 27.

Three Lakes Public Library Foundation: The Foundation met on Monday, February 15. The main point of discussion was Spring Fling, which will be held on Thursday, May 26 at the Reiter Center. Amy Baumetz has joined the Foundation board to fill the vacancy left by Lois Grajkowski.

Oneida County Library Board: The Oneida County Library Board met on February 11. No actionable items were addressed at the meeting.

Director's Report:

There was some discussion regarding library security and the functioning of the new door counters.

Budget Review:

Motion by Paul, seconded by Catherine, to approve vouchers 18 - 27 for January-February 2016 for payment from the Town Account and Special Account. All ayes, motion carried.

The 2016 expenditures to date was reviewed.

Old Business:

- **Building Renovation:**

The board reviewed the building assessment information from SEH, which includes and bulleted and itemized list of needed maintenance for the existing library building, regardless of plans for expansion. Becher-Hoppe was asked to submit a service agreement proposal for a new building assessment, included in the board packets. Discussion regarding how and whether to approach the Town Board for the cost of maintenance. Donations to the Foundation campaign have been made mainly to support an expansion, not for needed maintenance on the building. Consensus of the Board was, at the joint meeting of the Town and Library following this meeting, to request a value generally equivalent to the cost of needed maintenance to support the building plans for the library.

- Trustees Essentials, Chapters 8 and 9: Tabled until future meeting.

New Business:

- Develop and approve WVLS statement of effectiveness (2015 annual report):
Motion by Paul, seconded by Kathleen, to approve the 2015 Annual Report and WVLS effectiveness statement for submission to the DPI.

Comments from citizens:

There were no citizen comments.

Next Meeting: March 15, 2016, 4:30 p.m.

There being no further business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted: Erica Brewster, Director