

Minutes March 7, 2017

Edward U. Demmer Memorial Library

Special meeting of the Library Board of Trustees

Trustee Attendance: Steve Garbowicz, Paul Kaiser, Catherine Marshall, Dan McKissack, Kathleen Olkowski, Laura Wipperman

Absent: Dianna Blicharz

Other Attendees: Erica Brewster, Tom Asbeck, Janet Dixon, Vicki Reuling, Mary Sowinski, Carly Ratliff

Paul Kaiser called the Library Board meeting to order at 4:30 p.m.

Agenda:

Motion by Steve Garbowicz, seconded by Catherine Marshall, to approve the agenda in any order. All ayes, motion carried.

Building Update:

- Discussion of the possible timeline of the building project. Much of the construction, and at least part of the design, hinges on the timeline and design plan of the Town Office/PD construction project. At this time, it appears the Town is interested in constructing on the northwestern side of the lot, and keeping their existing offices intact until they can move into the new structure.
- The goal of the Town is to break ground the summer of 2017. Beyond this intention, there is no official word on when design plans will be drafted or finalized.
- Discussion of the \$900,000 in public funds pledged after the referendum in November 2016. Steve G. believes that this promised funding is secure, and likely will be combined with financing for the Town Office construction project, but did not know timeframe when this might happen. Trustees agreed that securing funds must occur before entering into negotiations or contracts with architects or designers. It is the role of the Library Board to assure this funding is available, and the Design and Construction Committee will be directed to plan for a \$2 million dollar project, including \$1 million from the Three Lakes Public Library Foundation, \$900,000 from the Town of Three Lakes, and \$100,000 from the Three Lakes Historical Society.

Governing document for Demmer Design and Construction Committee:

- The Board of Trustees reviewed and made changes to a draft governing document for the Demmer Design and Construction Committee.
- Steve G. strongly recommended that all meetings of the DCC comply with Wisconsin Open Meetings laws, including full posting of agendas and taking of minutes.
- Motion by Laura Wipperman, seconded by Kathleen Olkowski, to accept the document as amended, including the individuals nominated to the committee.

Commission members of the Demmer Design and Construction Committee:

- The nominated members of the Design and Construction Committee were introduced to the Board of Trustees.
- The Board of Trustees requested that Vicki Reuling, as delegate of the Three Lakes Public Library Foundation, chair the initial meetings to nominate a chair to be forwarded for approval to the Board of Trustees.
- Members of the DCC reviewed the proposed charter and asked questions and clarifications of the Board of Trustees.
- The nominated members agreed on an initial meeting date and agenda items.

Public Comment: A reminder of and invitation to the Candidate Forum on Wednesday, March 22 at the Three Lakes Center for the Arts.

Motion by Catherine Marshall, seconded by Laura Wipperman, to adjourn the Library Board meeting. All ayes. There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully submitted: Erica Brewster, Director