

Minutes September 20, 2016
Edward U. Demmer Memorial Library
Library Board of Trustees Meeting

Trustee Attendance: Dianna Blicharz, Steve Garbowicz, Paul Kaiser, Kathleen Olkowski, Vicki Reuling, Laura Wipperman

Absent: Catherine Marshall

Other Attendees: Erica Brewster

Vicki Reuling called the meeting to order at 4:33 p.m.

Agenda:

Motion by Steve Garbowicz, seconded by Paul Kaiser, to approve the agenda in any order. All ayes, motion carried.

Approval of Minutes: Motion by Steve, seconded by Laura Wipperman, to approve the minutes of the August 23 regular meeting as presented, with the correction that Dianna Blicharz was absent. All ayes, motion carried.

Correspondence:

Committee Reports:

Three Lakes Public Library Foundation: Library Foundation met on 9/12 to discuss the referendum.

Oneida County Library Board: The Oneida County Library Board has not met and won't met until after the budget is presented to the Oneida County Administration Committee and/or is approved by the full county board.

Director's Report:

Vicki is following up on the lapse of the Friends 501c3 status. It appears we have 12 months from the date of the notification letter to go through the process of reinstating the non-profit status.

Budget Review:

Motion by Laura, seconded by Kathleen Olkowski, to approve vouchers 117 - 125 for August – September 2016 for payment from the Town Account and checks from Special Account. All ayes, motion carried.

The 2016 expenditures to date were reviewed.

Old Business:

- 2017 Operational and Capital Budget:
Erica has worked with Sue to finalize personnel numbers and adjust the way the retirement payouts are represented on the budget forms presented to the Town. The Town is still waiting for health insurance numbers before further meetings are held on the Town budget.
- Building Renovation:
The Foundation has put together an action committee for getting out the vote for the referendum. Efforts will include: Facebook page, website info, phone bank, mailers, editorials. The next meeting of the referendum committee will be Thursday, September 29, 2016 at 6 PM. This will be posted as a possible quorum of the Library Board.

New Business:

- Demmer Trust:
Vicki shared a letter received from U.S. Bank regarding the management of the Demmer Trust, informing us of the change from individual management of the trust to an investment administration team. Discussion of follow-up correspondence followed.

- Library Mission Statement:

Discussion of sample mission statements and general philosophy regarding what this board would like to see in a mission statement. Further discussion and action will be taken at future meetings.

Comments from citizens:

There were no citizen comments.

Next Meeting: October 18, 2016, 4:30 p.m.

There being no further business, Dianna made a motion to adjourn, seconded by Laura. All ayes, motion carried. The meeting adjourned at 5:30 p.m.

Respectfully submitted: Erica Brewster, Director