

**Agenda**  
**Edward U. Demmer Memorial Library Board of Trustees**  
**Tuesday, October 24, 2017**  
**4:00 PM**  
**Library Lower Level**

1. Call to order
2. Approval of the agenda
3. Approval of the minutes of September 19, 2017 regular meeting and October 3, 2017 special meeting
4. Correspondence
5. Committee reports
  - Three Lakes Public Library Foundation
  - Oneida County Library Board
  - Design and Construction Committee
6. Director's report
7. Budget review
  - Payment of bills
  - Special accounts review
  - 3<sup>rd</sup> Quarter non-lapsing account deposit / Quarterly review of library accounts
8. Old business
  - 2018 operational and capital budget - process update
  - Trustee Essentials - Discuss Chapter 16 (Steve Garbowicz)
  - Discuss resolution to allow payment of bills in advance of scheduled board meetings
9. New business
  - Discuss/approve request for funds from Demmer Trust
  - Review the role of the DCC in the construction process as described in the charter
  - Review/discuss reporting on building expenses
  - Discuss logistics for library services during construction
  - Nancy retirement gift
10. Concerns and comments from Trustees
11. Future agenda items
12. Comments from citizens
13. Adjourn

Next Meeting: November 21, 2017, 4:30 p.m.

In compliance with the State of Wisconsin Open Meeting Law requirements, public notices is hereby given that members and a possible a quorum of the Demmer Design and Construction Committee may be present during regular meetings of the Demmer Library Board of Trustees.

Any person planning to attend this meeting who has difficulty managing stairs or who needs some type of special accommodations in order to participate should notify the Demmer Library at 715/546-3391.