

Minutes June 6, 2017

Demmer Library Design and Construction Committee Special Meeting

Committee Attendance: Tom Asbeck, Erica Brewster, Janet Dixon, Catherine Marshall, Rosie Obukowicz, Vicki Reuling, Mary Sowinski. (Mary arrived at 6:04 p.m.)

Vicki Reuling called the meeting to order at 6:00 p.m.

Report on Agenda Posting: Kelly Strauss reported on the agenda posting in accordance with Wisconsin Open Meeting Law.

Agenda Approval: Motion by Janet, seconded by Rosie to approve the agenda in any order. All ayes, motion carried.

Review and Approval of Minutes from May 18, 2017 and May 31, 2017 Meetings: Motion by Catherine, seconded by Tom to approve the May 18, 2017 minutes; Motion by Rosie, seconded by Erica to approve the May 31, 2017 minutes. All ayes on both sets of minutes, motion carried.

Move into closed session

Motion by Tom, seconded by Catherine to move into closed session at 6:08 p.m. in accordance with Wis. Statute 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other business whenever competitive or bargaining reasons require a closed session. Interview, deliberate and consider proprietary information submitted by firms in response to library question for proposal on the design for renovations and expansion of the Edward U. Demmer Memorial Library. Roll call vote. Erica-Aye, Tom-Aye, Catherine-Aye, Janet-Aye, Rosie-Aye, Vicki-Aye, Mary-Aye.

Motion by Mary, seconded by Catherine to return to open session at 6:15 p.m. to act on any matter(s) that were discussed in closed session that requires Committee action. Roll Call Vote. Erica-Aye, Tom-Aye, Catherine-Aye, Janet-Aye, Rosie-Aye, Vicki-Aye, Mary-Aye.

Motion by Mary to recommend to the Library Board based on the positive recommendations of the references for the architect the Committee selected that the Committee suggest the architect to them and the Committee send someone to the meeting, explain references the Committee checked and tell them who it is. Motion seconded by Janet. All Ayes.

Review the next steps in architect selection process and Timeline: Vicki presented a draft copy of a "Plan Going Forward" listing eight (8) steps to be taken in the future for this project. Discussion took place on the steps; editing the sequence and Tom indicated he will add a few more steps for going forward.

Public Comments: None heard

Next Meeting: Regular Meeting scheduled for June 21, 2017. There being no further business, Mary made a motion to adjourn, seconded by Catherine. All ayes, motion carried. The meeting adjourned at 6:36 p.m.

Respectfully submitted: Kelly Strauss