

Minutes July 18, 2017

Demmer Library Design and Construction Committee Regular Meeting

Committee Attendance: Tom Asbeck, Erica Brewster, Janet Dixon, Catherine Marshall, Vicki Reuling, and Rosie Obukowicz. (Rosie arrived at 5:07 p.m.)

Other Attendees: Paul Kaiser

Vicki Reuling called the meeting to order at 5:02 p.m.

Report on Agenda Posting: Kelly Strauss reported on the agenda posting in accordance with Wisconsin Open Meeting Law.

Agenda Approval: Motion by Janet, seconded by Catherine to approve the agenda. All ayes, motion carried.

Review and Approval of Minutes from July 10, 2017 Meeting: Motion by Catherine, seconded by Janet to approve the July 10, 2017 minutes as amended to include the list of topics for Jody. All ayes, motion carried.

Discuss contract submitted by Hoffman Planning, Design & Construction, Inc. for the Demmer Addition and Renovation Vicki briefed the Committee members on the progress made since the previous meeting, noting the contract was approved by the Demmer Library Board to be moved on to the Town Board. Vicki noted Town Chairman Jeff Bruss had concerns the dates in the contract were ambitious, but he is fine with the contract as long as it can be done in the space that the library has available now; and if it cannot be done in the current space, realize it might not happen until 2019. This topic is on tonight's Town Board meeting agenda for discussion.

Discussion continued with Committee members indicating their willingness to go forward with a plan in the current available space, as well as being comfortable with the commencement date of March 2018 indicated in the contract.

Jody Andres from Hoffman Planning, Design & Construction, Inc. joined the meeting via phone at 5:34 p.m. He answered the questions from the list of topics presented to the Library Board at their July 11, 2017 meeting including issues to be determined in the contract, short list of "memorandum of understanding" topics, and other topics needing clarification.

Next steps for review: The contract is on tonight's Town Board meeting agenda for discussion.

Public Comments: None heard

Next Meeting: No date was set for the next meeting; date is pending on the signing of the contract. There being no further business, Erica made a motion to adjourn, seconded by Tom. All ayes, motion carried. The meeting adjourned at 6:20 p.m.

Respectfully submitted: Kelly Strauss