

Minutes August 24, 2017

Demmer Library Design and Construction Committee

Committee Attendance: Tom Asbeck, Erica Brewster, Janet Dixon, Catherine Marshall, Rosie Obukowicz (arrived at 1:25 p.m.), Vicki Reuling, Mary Sowinski (arrived at 1:15 p.m.). Kelly Strauss was not present at the meeting but the meeting was recorded. Other attendees: Library Board President Paul Kaiser and Historical Society representatives Katie Kirby, Bill Hayes, and Kyle McMahon, and Hoffman representatives Jody Andres and Jon Rynish.

Vicki Reuling called the meeting to order at 1:03 p.m.

Report on Agenda Posting: Erica Brewster reported on the agenda posting in accordance with Wisconsin Open Meeting Law.

Agenda Approval: Motion by Janet, seconded by Catherine to approve the agenda in any order. All ayes, motion carried.

Review and Approval of Minutes from July 18, 2017 Meeting: Motion by Tom, seconded by Janet to approve the July 18, 2017 minutes as presented. All ayes, motion carried.

Update on Town Building Plans: Vicki reported that there are no new updates from the Town Board on the status of the Town Office/Police Department Building, other than they are “back to square one” on how to proceed with their project. At the recent Town Board meeting Town Board members were handed maps of this block and were asked to draw a line of how far to the west the library can build. A line was drawn twenty (20) feet to the west of how far the blacktop goes back, asked the library project to stay within that area. Vicki noted the library remodel can go to the north too, but only as far as we can legally go. Discussion also took place on the location of the french drain and how close to that the building can go.

Update on progress since July 18 meeting: Vicki reported Jon, Jody, Janet, and Erica met to discuss space needs, adjacencies needs, and concerns. Jon and Jody also met with the Historical Society to discuss their space needs, as well as meeting with Town Clerk Sue Harris on what had been done in the past. Erica noted she and Janet held a telephone conference on Monday with Jon and Jody where they reviewed a space needs analysis.

Presentation by Hoffman Planning, Design and Construction on conceptual

design: Jon Rynish led off the presentation noting what Erica and Janet mentioned as space needs including: how to incorporate flex or maker space; communication and surveillance; efficient program spaces; shelving; private work areas; connection to the outdoors; and overall better use of the space. He noted that Hoffman came up with additional concepts including: library trends in how children learn through maker-spaces; changing technology; first floor priority of spaces; dual-use spaces; loud spaces vs quiet spaces; and how to use larger spaces more efficiently. Jon then discussed each section of his space diagram that broke down space vs function to capture all the different uses that Erica and Janet mentioned and he also answered various questions from DCC members and audience members. Jon then presented

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a spreadsheet detailing how much space is currently available vs how much space is proposed including public spaces, adjacency spaces, and program spaces specifically first floor vs lower level. Jon and Jody then briefly touched on building variances, ordinances, and setbacks as well as presenting three (3) possible building concepts.

Next Steps: Hoffman will continue having direct discussion with Erica and Janet (library) and Katie and Kyle (historical museum). Discussion of procedure to present plans/progress to the Plan Commission.

Public Comments: No comments were heard

Next Meeting: **Thursday, September 14, 2017, 1:30 PM.** There being no further business, Tom made a motion to adjourn, seconded by Janet. All ayes, motion carried. The meeting adjourned at 3:29 p.m.

Respectfully submitted: Kelly Strauss