

Minutes October 25, 2017

Demmer Library Design and Construction Committee

Committee Attendance: Tom Asbeck, Erica Brewster, Janet Dixon, Catherine Marshall, Rosie Obukowicz (left at 6:40), Vicki Reuling, Mary Sowinski (arrived 5:14 PM). Other attendees: Gail Lovett, local designer.

Absent: None.

Vicki Reuling called the meeting to order at 5:03 p.m.

Report on Agenda Posting: Erica reported on the agenda posting in accordance with Wisconsin Open Meeting Law.

Agenda Approval: Motion by Catherine, seconded by Tom to approve the agenda in any order. All ayes, motion carried.

Review and Approval of Minutes from October 19, 2017 Meeting: Motion by Janet, seconded by Tom to approve the October 25, 2017 minutes as submitted. All ayes, motion carried.

Update on Town Building Plans: No specific updates on the town building itself. Discussions continue regarding coordinating the two building projects. Hoffman has followed up with DeLeers regarding the recommendation to seek a proposal from Mach IV for civil engineering. Hoffman submitted a comparison of three proposals from Becher Hoppe, Points of Beginnings, and Mach IV. Becher Hoppe and Mach IV were competitive. Committee discussed the benefits of coordinating with the town and the potential added value.

Motion by Mary, seconded by Rosie to select the proposal from Mach IV to complete the civil engineering. All ayes, motion carried.

Review of October 24 Plan Commission Meeting: The meeting with the Plan Commission seemed to go well. Jon Rynish presented information on the library site planning, zoning, etc. The goal was to gain information about town requirements for zoning, setbacks, etc. The only specific course of action taken was the Plan Commission is recommending to the town board to have a certified map to create a single Lot 1 parcel on the entire lot rather than individual parcels. There are other considerations that will be worked through with assistance from the architect.

Exterior Design: Gail Lovett was invited as a local expert in the design field. Discussion followed about how to make choices. Gail recommended something to add “punch” to the design; could be a color choice or accent door or highlight to make it interesting. The committee would like to request more detailed information from the architect regarding specific features and choices:

Siding: factors leading to the choice of this particular siding material, pros and cons and/or comparable options. Comparison of price options.

Roof: factors leading to choice of shingle roof; pros and cons of shingle vs. metal, and price comparison.

Windows: factors leading to choice of vinyl vs. aluminum clad/wood. Comparison of price options.

Pillars: material of the pillar – options for natural wood – what are maintenance concerns of natural vs. painted or non-wood options
base of pillar – option for stone (could match fireplace)

Local products/businesses: factors/considerations to for including specifications for products available from companies local to northern/central Wisconsin.

Erica reported on discussions she had had with Nicolet Technical College and Kemp Natural Resources station about recent remodeling and new construction projects and how they incorporated products or installed by local companies. The committee asked her to follow up with her contacts to determine how those products were specified in designs and at what point those companies were engaged.

Interior Casework: Generally, the plan looks fine. Suggestion of reusing the cabinetry in the office. Also, suggestion of making the casework/sink in the Northwoods Room another attraction to complement the fireplace and other highlights of that room.

Door / access control: Erica has discussed which doors need to be opened by the Historical Society vs. library staff only. Other considerations for electrical service to those doors would be for handicapped assisted entrance, door counters, and/or automatic locking timing mechanisms. Erica and Janet will identify the doors and communicate to the architect.

Security / CCTV requirements: This was briefly discussed at the library board meeting, and Trustee Laura Wiperman will research what other libraries are using.

Public Comments: Discussion that emerged after the previous meeting was identifying items that could be offered to the public for a donation and/or repurposed for new uses in the library. Specifically, siding could be auctioned and/or reused, perhaps as part of an accent wall and/or the giving tree/donor recognition.

Question of budget vs. fundraising – the budget numbers are still coming clear, and fundraising continues. The library board will send a letter to the Demmer Trust to seek support for the itemized list of renovation-specific costs. Other foundations are being approached and the fundraising committee will be sending an end-of-year giving postcard.

Erica also reported on the library board discussion about library logistics for operation during construction. The board has appointed Dianna Blicharz and Paul Kaiser to assist with researching options for temporary locations. Erica has suggested a best case scenario of a larger location that could house the majority of the

collection, and then a second “storefront” location for public service. She welcomes suggestions from committee members who may know of locations and/or individuals with connections to appropriate real estate. A location would need to be available as early as February to accommodate a move prior to any initial interior work happening.

Next Meeting: Wednesday, November 1, 1:30 PM. There being no further business, Mary made a motion to adjourn, seconded by Tom. All ayes, motion carried. The meeting adjourned at 6:57 p.m.

Respectfully submitted: Erica Brewster