

Minutes January 4, 2018

Edward U. Demmer Memorial Library

Special meeting of the Library Board of Trustees

Trustee Attendance: Dianna Blicharz, Steve Garbowicz, Paul Kaiser, Catherine Marshall, Kathleen Olkowski

Absent: Dan McKissack, Ali Pichowski

Other Attendees: Erica Brewster, Vicki Reuling

Paul Kaiser called the Library Board meeting to order at 4:02 p.m.

Agenda: Motion by Steve Garbowicz, seconded by Catherine Marshall, to approve the agenda in any order. All ayes, motion carried.

Building update: The final construction documents are set to be sent to the DCC electronically on January 18, and by mail on the 19th. The committee will meet on January 19th at 3 PM to review the documents. The DCC will then meet with the architects at 1:30 on January 23, followed by the library board meeting at 4:30 PM. The goal is to sign the construction documents at that meeting. The DCC continues to work on details preparing for those documents.

Approve payment of MACH-IV invoices: Motion by Steve, seconded by Kathleen to approve payment of the Mach IV invoice 5514 dated 12/15/2017 and Mach IV invoice 5556 dated 12/27/2017 pending approval by the DCC. All ayes, motion carried. These payments fulfill the amount in the original estimate.

Approve payment of PSI invoice: Motion by Catherine, seconded by Steve to approve payment of the PSI invoice 542605 pending approval by the DCC. All ayes, motion carried. This payment fulfills the amount of the original estimate.

Public Comment: Vicki noted that the estimate for the Mach IV civil engineering noted that it did not include costs that would be incurred if a DNR storm water management plan would be required due to the entire project (library and town building) disturbing more than an acre of space. Dianna noted that if there is a cost associated with that, it should be covered by the town.

Motion by Paul, seconded by Dianna, to adjourn the Library Board meeting. All ayes. There being no further business, the meeting was adjourned at 4:16 p.m.

Respectfully submitted: Erica Brewster, Director