

Minutes May 2, 2018

Demmer Library Design and Construction Committee

Committee Attendance: Tom Asbeck, Erica Brewster, Janet Dixon, Rosie Obukowicz (departed at 4:15 PM), Mary Sowinski, Vicki Reuling

Absent: Catherine Marshall

Others: None

Vicki Reuling called the meeting to order at 3:05 p.m.

Report on agenda posting: Erica reported on the agenda posting in accordance with Wisconsin Open Meeting Law.

Agenda approval: Motion by Tom, seconded by Janet to approve the agenda in any order. All ayes, motion carried.

Review and approval of minutes from April 10, 2018 meeting: Motion by Tom, seconded by Janet to approve the April 10, 2018 minutes as presented. All ayes, motion carried.

Update on construction progress: construction is progressing. Interior demolition is largely done, minus a bearing wall that is waiting to be replaced with an I-beam. Plumbing has been cut in to the basement, and exterior demolition has begun. They are starting to put in interior walls in the lower level. In essence they are about a week ahead of schedule. There is an ongoing question about the number of locksets included in the bid as a deduction. The bid called for 15 locksets to be reused. However only 11 locksets have been accounted for as part of the old building. Erica isn't sure where the number of 15 locksets came from, so we may need to absorb the cost of those 4 locksets.

Contract with owner's representative: Vicki and Tom completed a contract with Brian Shubring of Winchester Builders of Eagle River. There was an introduction meeting with Keith, site supervisor, on 5/1.

Update on furnishings: Erica has not received any further updates from Deb; hope to have something for next meeting. Has sent information for shelving to Kwaterski Bros. – will meet with him to review. Erica has yet to follow up with Golden Pear Interiors. Vicki suggested two more possible prospects.

Report from Signage working group: Reviewed list of questions from signage workgroup; discussion followed. Continue to have some confusion on the finish specification for the soffit as it relates to the signage. Will need to discuss with Jon Rynish to confirm.

Recognition wall: Brief discussion – will report to Three Lakes Public Library Foundation.

Fireplace mantel: The finishings subcommittee met at Kwaterski Bros., and are leaning towards reclaimed wood.

IT/low voltage status: The IT/low voltage bids were signed by Sue Harris and sent to PieperPower on 4/18/18.

Groundbreaking ceremony: Vicki reported on plans for the groundbreaking ceremony, 11 AM, May 8.

Financial spreadsheet: Vicki reviewed the revised spreadsheet which contains all tracking information for

flow of funds from the foundation and the outstanding commitments in one sheet. She will balance it with the town on a monthly basis and present updated versions at future DCC meetings.

Payment of bills: Motion by Tom, seconded by Mary, to approve payment of the bill from Mavo Systems, Invoice #4590 in the amount of \$7,365 for asbestos abatement. All ayes, motion carried.

Public Comments: None.

Next Meeting: Wednesday, May 9, 4:00 PM, at the Three Lakes town board room. There being no further business, Tom made a motion to adjourn, seconded by Mary. All ayes, motion carried. The meeting adjourned at 4:24 p.m.

Respectfully submitted: Erica Brewster