

## **Minutes October 17, 2019**

### **Demmer Library Strategic Planning Workgroup**

Attendance: Workgroup members: Ann Asbeck, Erica Brewster, Nancy Brewster, Paul Kaiser Rich Mahlerwein, Heidi Raddatz, Lyn Pietila (Demmer staff)

Others: Dominic Frandrup (facilitator), Jamie Matczak (WVLS), Marla Sepnaski (WVLS)

Absent: no Trustee auditor present

Paul Kaiser called the meeting to order at 2:00 p.m.

**Report on agenda posting:** Erica reported on the agenda posting in accordance with Wisconsin Open Meeting Law.

**Agenda approval:** Motion by Ann, seconded by Heidi to approve the agenda. All ayes, motion carried.

**Approve of Minutes for October 3 , 2019 :** Motion by Rich, seconded by Erica to approve the minutes. All ayes, motion carried.

**Reporting on task assigned at the last meeting:** Workgroup members shared their sentences incorporating each of the organizational values words identified as significant at the last meeting. [**Integrity Innovation Welcoming Service Communication**] Discussion about the sentences included the challenges of creating the sentences and a general sense that these statement about values described the “how” the library's mission could be accomplished (“means values”) but did not describe the “what” (mission/ “ends values”/“big picture”) to which these values would be applied.

**Review the library mission statement :** Dominic displayed the current Demmer Library Mission Statement”

Workgroup members then discussed the relationship between the current mission statement and the set of five organizational values. Members agreed that the organizational values match the current mission statement in terms of how the library spends its time and are demonstrated by specific examples of the day-to-day functioning of staff, programs and activities.

**Assignment for the next meeting:** Each workgroup member will interview community stakeholders regarding perceptions of the Demmer Library based on a list of possible interviewees generated by the group. Questions used for the trial run after the last session were reconsidered and then condensed into eight questions to be used for the newly assigned interviews. [*Questions attached as second page of these minutes*] Interview results will be shared at the October 31 meeting.

**Next meeting will be October 31 at 2:00 pm in Tamarack Room**

**Adjournment:** Motion to adjourn by Ann, seconded by Erica. All ayes, motion carried. Meeting adjourned at 3:30.

Respectfully submitted: Ann Asbeck