

Minutes April 6, 2020

Edward U. Demmer Memorial Library

Special meeting of the Library Board of Trustees

All attendees via teleconference per COVID-19 Safer At Home public meeting requirements

Trustee Attendance: Ann Asbeck, Steve Garbowicz, Dan McKissack, Kathleen Olkowski, Patty Wallesverd

Absent: Dianna Blicharz (excused)

Other Attendees: Erica Brewster (director)

Ann Asbeck called the meeting to order at 3:01 p.m.

Agenda:

Motion by Patty, seconded by Steve, to approve the agenda in any order. All ayes, motion carried.

Discuss/approve – Demmer Library staffing plan during COVID-19 closure:

Ann Asbeck, in consultation with other library board members, and Erica Brewster, in consultation with library staff, worked with the town deputy clerk and town chairman to create a staffing plan that was in accordance with the town memorandum for staffing during the COVID-19 Safer at Home order and specifically addressing the best situation for each individual staff based on specific circumstances. There is still a desire to continue library work and online services during the complete closure and be able to reopen to limited/complete services as quickly as deemed safe.

Motion by Steve, seconded by Patty, to accept the staffing plan outlined in memo dated 4/1/2020 to Chairman Jeff Bruss, as presented. All ayes, motion carried.

Director report on building, services, and online programming:

- The building has been secured and Erica is able to remotely monitor the major library systems while at home. She makes in-person visits 2 – 3 times/week to collect mail, check in library returns, and do general building maintenance, etc.
- Digital services continue to be available and added during closure. WPLC is adding licenses and titles to Overdrive, Ancestry.com is temporarily available free of charge to library card holders at home, several digital content publishers are making their resources available for free for at-home learning, and more. The Demmer Library is offering “online only” digital library cards to individuals who don’t have a library card but want to take advantage of these services.
- April and Charlotte are working on a slate of online programs around daily themes. Mondays: continued education; Tuesday: families and children; Wednesdays: STEM day; Thursday: community connections (local history) and resources; Friday: fun day. In addition, WVLS has obtained licenses for an online conferencing platform so we will be able to offer virtual videoconference meetings for library clubs and those community groups who regularly use our meeting rooms.

Comments from citizens: None

There being no further business, Steve moved to adjourn, seconded by Dan. All ayes, motion carried. The meeting adjourned at 3:13 PM.

Respectfully submitted: Erica Brewster, Director