

## Library Board of Trustees - Director's Report

October 20, 2020

### **ADMINISTRATION:**

Implement fall staffing schedule, continue to review and tweak to improve workflow.

Budget presentation to town board; reevaluation options for increasing hours for programming librarian position. Work with TL Historical Society for staffing opportunities; review grant possibilities with library board members.

Review options for conference room equipment; order Meeting Owl.

Continue following MCPL System Inquiry task force; write additional memo as public comment

Technical support for library programs, meetings, and groups.

Renewing outreach to patrons who are unable to travel to library.

### **STAFF DEVELOPMENT AND LIBRARY DIRECTOR CONTINUING EDUCATION:**

CEUs for 2019: 40 (6 technology)      CEUs for 2020:

Confirmed registration for the all-virtual Research Institute for Public Libraries, December 14 – 16.

### **PROGRAMS AND OUTREACH:**

September

- Story Hour held 4 sessions outdoors on in the green space between library and town building. Attendance is very good: averaging 25/week, one week with 39 attendees. Weekly take-and-makes handed out at Story Hour; extras left for pickup outside. Average 20 per week picked up.
- Adult take and make: Book Folding, 23 picked up
- Books the Other Channel returned to meeting online: 5 attended
- Family S'mores Night: 73 attended
- Three Lakes Genealogical Society continues to meet online: 7 attended
- Virtual Dungeons & Dragons met three times in September: 18 participants
- Social media: 2 "Get Up and Learn" (11 engagements); 1 virtual puzzle (2 engagements)

October:

- Outdoor Movie night
- "Smiles Behind the Mask" button project
- Coffee & Kids homeschool support group/emergency response team and related programming
- Book Trivia: questions posted around library, correct answers exchanged for prizes
- Halloween "Pumpkin Parade" in collaboration with Lion's Club – pumpkin decoration contest
- Story Hour continues outside: 11 AM on Tuesdays as long as weather permits
- Weekly children's take and make; monthly adult take and make
- Online Dungeons and Dragons; Books the Other Channel; Genealogy Society

Respectfully submitted,

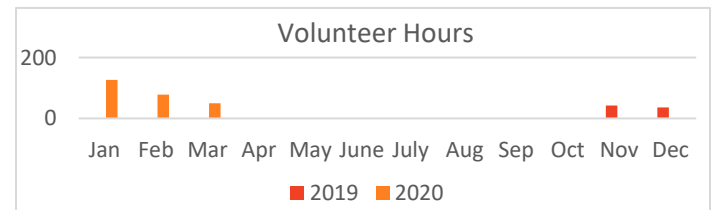
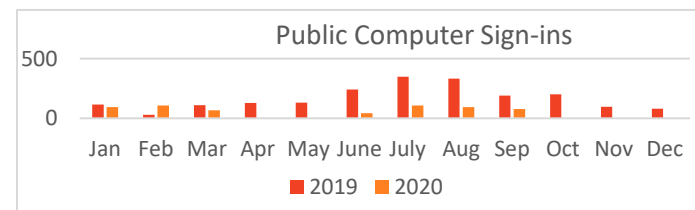
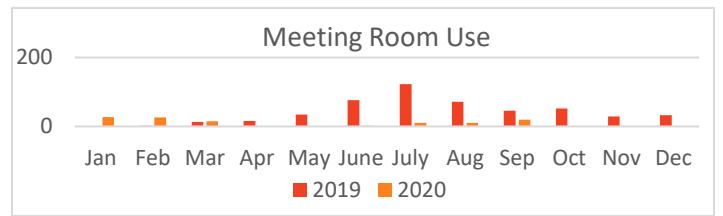
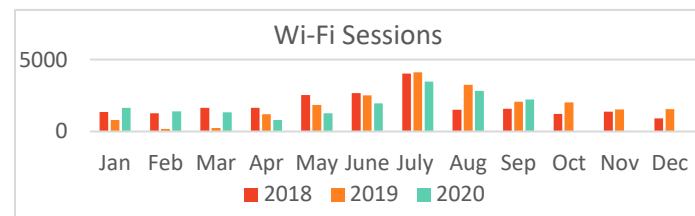
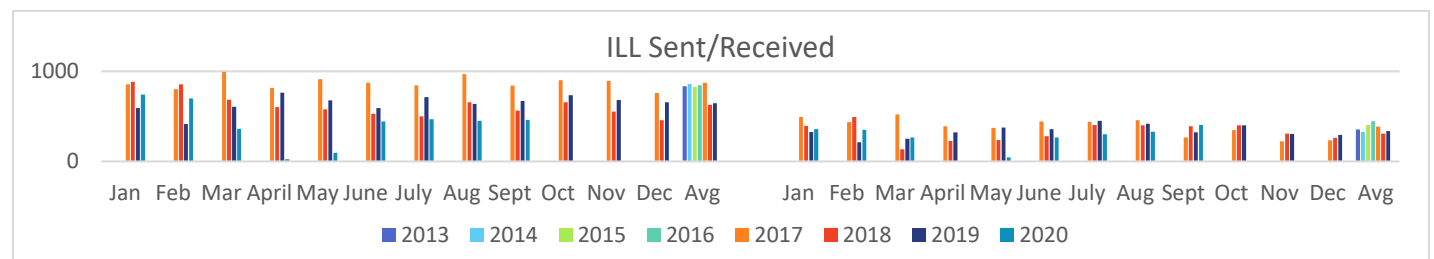
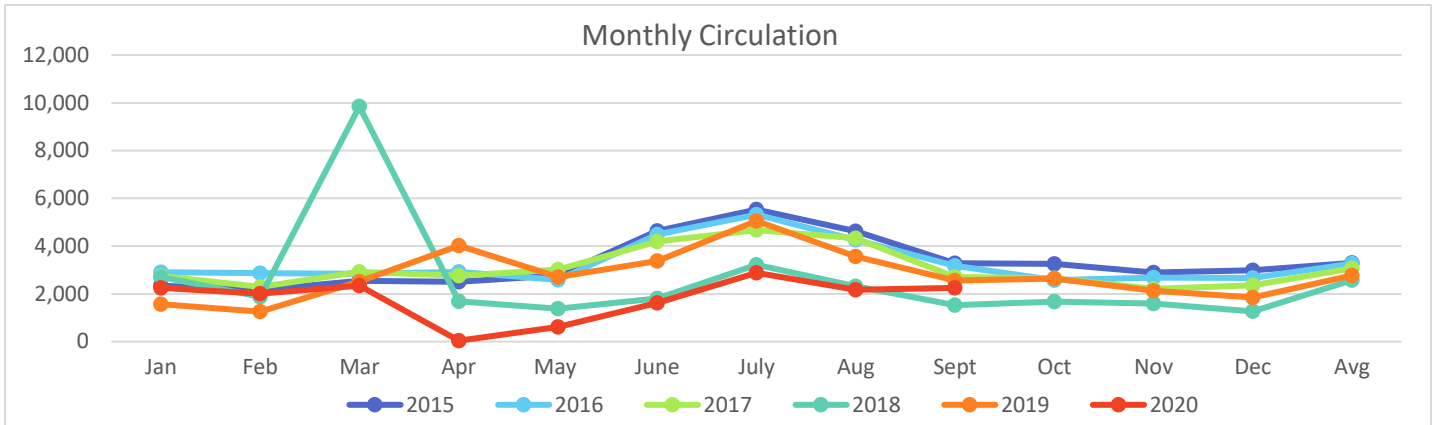
Erica Brewster – Director

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## Monthly and YTD Statistics

	Sept 2020	YTD 2020	Sept 2019	YTD 2019	Sept 2018	YTD 2018
<b>Circulation</b>	2,252	16,218	2,553	26,587	1,527	26,333
<b>Interlibrary loan sent</b>	441/21	3,616/136	622/50	5,356/315	563/34	5,591/307
<b>Interlibrary loan received</b>	406	2,328	322	3,042	392	2,637



## Library Usage - Survey 2020

	March	June	October	December	Total 2020	Total 2019	Total 2018
<b>Library Visits</b>	387	102				22,737	16,211
<b>Reference Transactions</b>	36	17				923	546
<b>Program Attendance</b>	59 4 programs	103 2 Facebook			Avg/wk: programs	Avg/wk: 56 4 programs	Avg/wk: 30 2 programs