

**Agenda**  
**Edward U. Demmer Memorial Library Board of Trustees**  
**Tuesday, October 20, 2020**  
**4:30 p.m.**  
**Library Maple Room and Via Video/Teleconference**

This meeting will be held in person and via video/teleconference. Interaction and dialogue during the meeting, from the time it's called to order until public comments, will be limited to only that of the library board, library director, and/or those called upon by the meeting chair to participate. Instructions for joining the meeting are posted below.

- Call to Order
- Approval of the Agenda
- Approval of minutes
  - September 8, 2020 regular meeting
- Correspondence
- Committee Reports
- Director's Report
  - Building maintenance report
- Budget Review
  - Payment of bills
  - Special accounts review
  - Quarterly deposit / Quarterly accounts review
  - Mini-grant proposal
- Old Business
  - 2021 budget: discuss/approve revisions to capital budget and personnel budget and funding agreement with Three Lakes Historical Society
  - Library services during COVID-19: review limiting services/closing procedures
- New Business
  - Review/approve agreement with Historical Society to financially support library staff partnership with museum
  - Review/approve changes to I. Circulation Policy, specifically: Vcat standardization of loan rules
  - Discuss/approve proposal for landscape project coordinator and review status of green space
  - Discuss/approve formation of ad hoc grant committee
- Comments from citizens

**To join the meeting:**

To join from a computer:

<https://bluejeans.com/7155463391>

To join from a phone:

+1.408.419.1715 or +1.408.915.6290

Meeting ID: 715 546 3391

Next Meeting: November 17, 2020, 4:30 p.m., Maple Room and/or via virtual attendance  
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Any person planning to attend this meeting who has difficulty managing stairs or who needs some type of special accommodations in order to participate should notify the Demmer Library at 715/546-3391.