

Library Board of Trustees – Building and Maintenance Report

March 16, 2021

BUILDING:

Attic/roof: happy to report that there have been no icicles and only one area of visible ice build-up on northeast building valley. Temperature seems to be maintaining in attic, and no new leaks have been noted and older leaks don't seem to be getting worse. Still monitoring closely.

Next step: asking for a quote for additional soffit and removal of additional sections of the old roof to further increase ventilation.

Ductwork in IT room: no update

Lower level humidity: Quite low now in winter (below 20%). Revisit in spring 2021.

Various: considering options for adding a locking door latch to the lower level door to allow for securing the vestibule and stairs area.

Annual fire system inspection: Josh Paetow is scheduling for March.

EXTERIOR:

Outdoor landscaping and memorial areas: No new developments this month

Solar project: no developments, but still monitoring the roof for concerns prior to any installation.

MAINTENANCE AND OTHER CONCERNS/PROJECTS:

- Greenfire: Find sewer cleanout in storage closet
- Rappley: move thermostats
- Superior Electric: motion sensor light and flickering light in Tamarack Room
- Set up routine indoor/outdoor maintenance schedule
- Fix tack wall in children's area
- Knox box: fire department
- Plaques
 - Richard Kimla dedication plaque
 - Santogade (Lyon) memorial plaque
 - Add board president names to plaque
 - Ginny J Scrabble board
 - Past librarian memorials (Frances Waite, Ann Gerlach, Ginny Javenkoski)
 - Lawrence Demmer plaque for vestibule