

Library Board of Trustees - Director's Report

April 20, 2021

ADMINISTRATION:

Develop April and May (summer) staff schedules. Review possible staffing changes and begin planning for reopening pending easing of public health emergency/management and mitigation of health risks inside building. Reviewed and utilized the DPI Guide to Reopening – Return to Full Service addendum as a resource.

Work on draft policies for board review; assemble non-policy sections into a preface/introduction document.

Complete final RIPL report for DPI; RIPL CE documentation.

Participate in green space committee meeting – attend Plan Commission meeting.

ALA LTC grant: all three scheduled volunteer conversations have been completed and April is working on compiling the notes into a final report.

COMMUNITY COLLABORATION:

3/24: Meeting re: new TLHS website to support TL Genealogy Society oral history project

4/7: first Catena Three Lakes event at the Three Lakes Center for the Arts featuring Forward Three Lakes. TLCFA brought in a professional production team to develop a technological setup so the event could be livestreamed via YouTube and participants could join via Zoom. Limited seating capacity was available at the theater.

4/8: Erica attended the initial meeting of RSVP Oneida County, program for engaging older adults in volunteer programs county-wide.

Continue supporting Forward Three Lakes community organization leadership survey

STAFF DEVELOPMENT AND LIBRARY DIRECTOR CONTINUING EDUCATION:

CEUs for 2019: 40 (8 technology)

CEUs for 2020: 29 (RIPL)

CEUs for 2021: 1 (webinar)

PROGRAMS AND OUTREACH:

March:

- 3/4: Story Walk™ Campfire event – 60 attendees, written up for WVLS March newsletter
- Youth Art Month
- Story Hour
- Online D&D, Books the Other Channel, Genealogy Society, Coffee & Kids
- Weekly children's take and make; teen and adult take-and-make

April:

- 4/6, 28: Catena Three Lakes returns in partnership with the Three Lakes Center for the Arts; program offers limited in-person attendance and virtual attendance via Zoom. Recording posted on YouTube.
- 4/5-8: Celebrating National Library Week at the Demmer with Positive Post-Its
- Story Hour
- Online D&D, Books the Other Channel, Genealogy Society, Coffee & Kids
- Weekly children's take and make; teen and adult take-and-make

Respectfully submitted,

Erica Brewster – Director

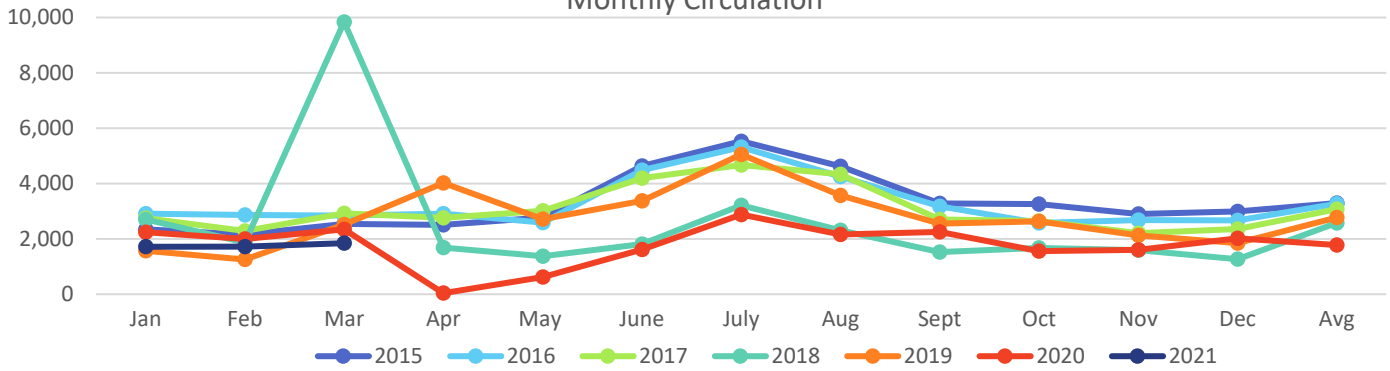
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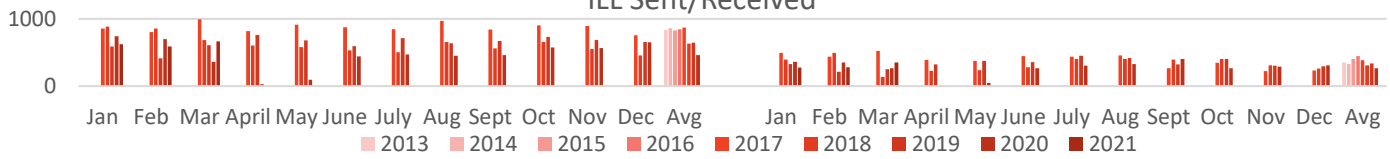
Monthly and YTD Statistics

	Mar 2021	YTD 2021	Mar 2020	YTD 2020	Mar 2019	YTD 2019
Circulation	1,844	5,276	2,399	6,647	2,517	5,339
Interlibrary loan sent	639/26	1,849/93	361	1,804	608	1,613
Interlibrary loan received	353	906	265	931	253	793

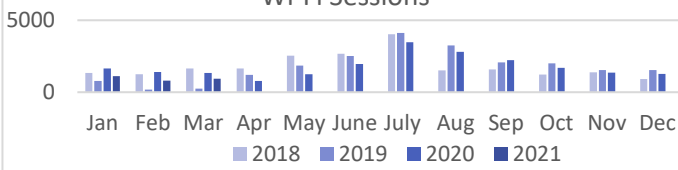
Monthly Circulation



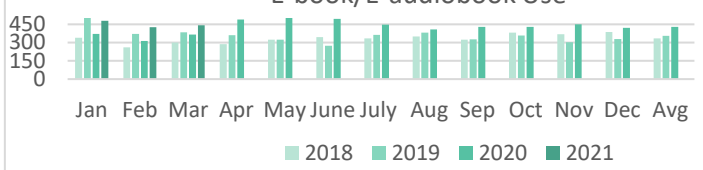
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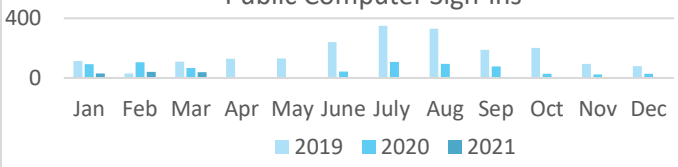
Wi-Fi Sessions



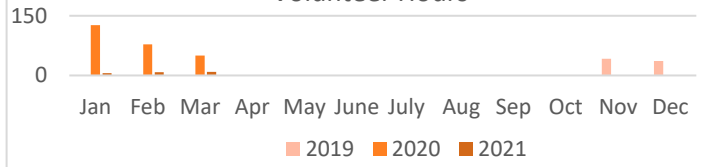
E-book/E-audiobook Use



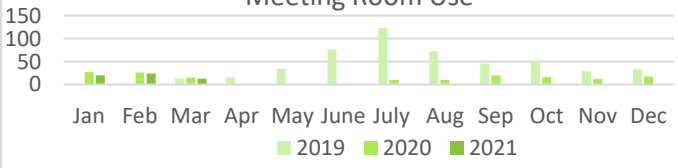
Public Computer Sign-ins



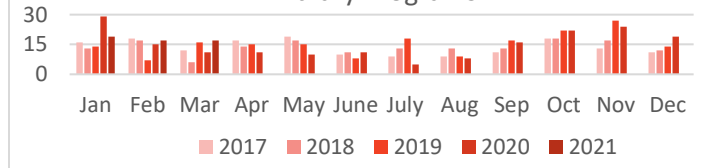
Volunteer Hours



Meeting Room Use



Library Programs



Library Usage - Survey 2021

	March	June	October	December	Total 2021	Total 2020	Total 2019
Library Visits	131					13,117	22,737
Reference Transactions	25					1,430	923
Program Attendance	20 2 programs					Avg/wk: 62 3 programs	Avg/wk: 56 4 programs