

## **Library Board of Trustees - Director's Report**

**May 18, 2021**

### **ADMINISTRATION:**

Continue updating/adjusting staff schedules and planning for summer months.

Post circulation clerk job opening; Janet announces retirement, begin planning for shifting job duties to absorb collection development work. Begin staff training on book purchasing. Begin looking at restructuring staff based on attrition.

Install two new computers and move one public computer to upstairs study room; readjust hardware; work with WVLS to finish setup. Install touchscreen monitor on accessibility public computer.

Work on close-out report for ALA Libraries Transforming Communities grant.

### **COMMUNITY COLLABORATION:**

4/21: annual presentation to Three Lakes Women's Club

4/26: second Catena at TLCFA; partnership with Kneeverland Productions and working with Astrea to improve internet reliability resulted in a successful livestream and recording.

4/27: participate in Department on Aging focus group re: content of aging resource strategic plans

5/5: third Catena at TLCFA

5/6: Forward Three Lakes Leadership Work Group

Variety of planning for future partnership activities/events

### **STAFF DEVELOPMENT AND LIBRARY DIRECTOR CONTINUING EDUCATION:**

CEUs for 2019: 40 (8 technology)

CEUs for 2020: 29 (RIPL)

CEUs for 2021: 1 (webinar)

### **PROGRAMS AND OUTREACH:**

April:

- Catena Three Lakes returns in partnership with the Three Lakes Center for the Arts; in-person attendance and virtual attendance via Zoom. Recording posted on YouTube. 4/7: 34; 4/28: 33
- Story Hour: 36
- Online D&D (21), Books the Other Channel (7), Genealogy Society (9), Coffee & Kids (5)
- Weekly children's take and make (158); teen and adult take-and-make (9 / 25)

May:

- 5/5, 5/26, Catena Three Lakes
- Story Hour
- Online D&D, Books the Other Channel, Genealogy Society, Coffee & Kids
- Weekly children's take and make; teen and adult take-and-make

Respectfully submitted,

Erica Brewster – Director

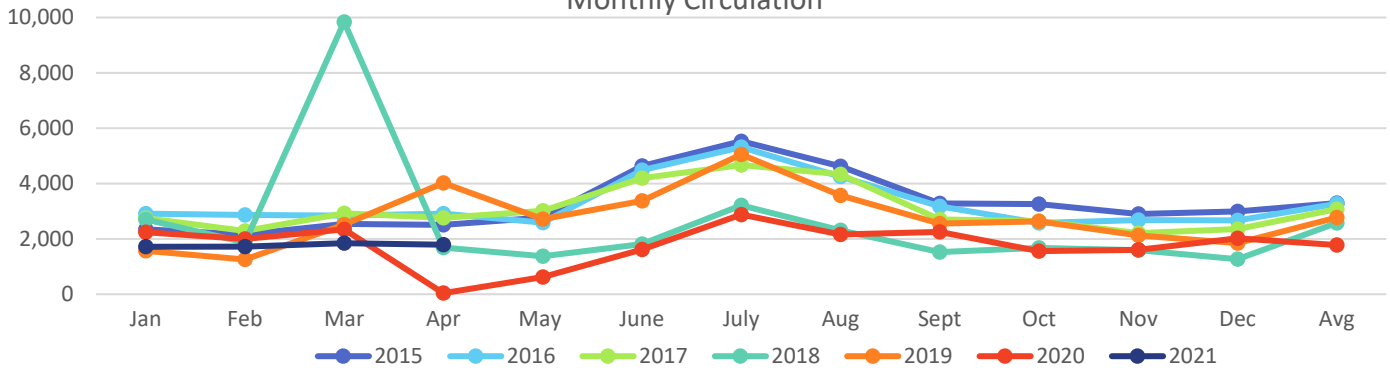
# Library Board of Trustees - Director's Report

May 18, 2021

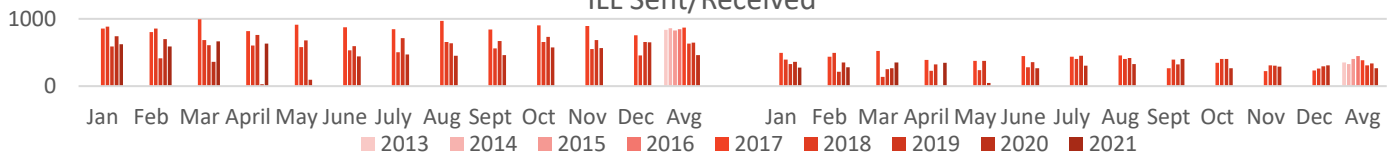
## Monthly and YTD Statistics

	April 2021	YTD 2021	April 2020	YTD 2020	April 2019	YTD 2019
<b>Circulation</b>	1,792	7,068	39	6,686	4,022	9,361
<b>Interlibrary loan sent</b>	616/18	2,465/111	26	1,830	762	2,375
<b>Interlibrary loan received</b>	348	1,254	1	932	324	1,117

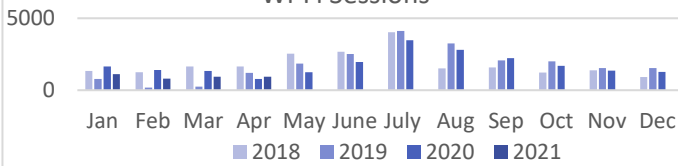
Monthly Circulation



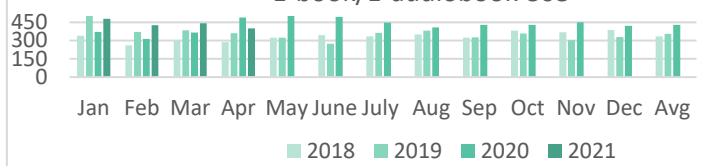
ILL Sent/Received



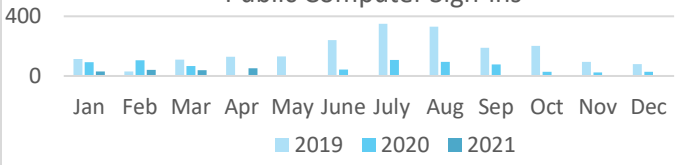
Wi-Fi Sessions



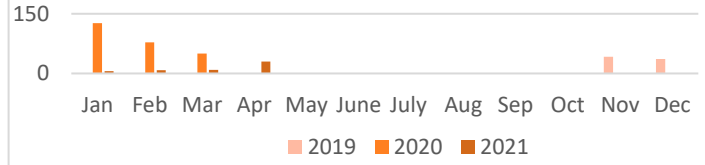
E-book/E-audiobook Use



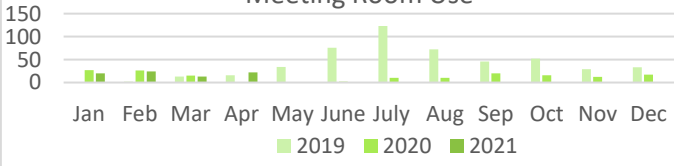
Public Computer Sign-ins



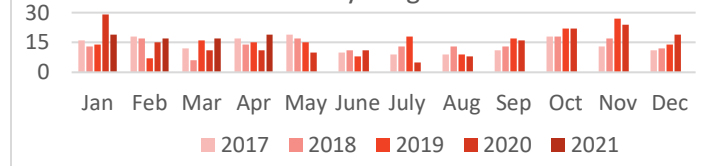
Volunteer Hours



Meeting Room Use



Library Programs



## Library Usage - Survey 2021

	March	June	October	December	Total 2021	Total 2020	Total 2019
<b>Library Visits</b>	131					13,117	22,737
<b>Reference Transactions</b>	25					1,430	923
<b>Program Attendance</b>	20 2 programs					Avg/wk: 62 3 programs	Avg/wk: 56 4 programs